



Buhl Building ▪ 535 Griswold Street, Suite 600 ▪ Detroit, MI 48226

Board of Directors Meeting

August 26, 2021



Suburban Mobility Authority for Regional Transportation

Buhl Building • 535 Griswold Street, Suite 600 • Detroit, MI 48226 • (313) 223-2100

ROLL CALL

Board of Directors Meeting

Date: August 26, 2021

CHAIRMAN, MR. KHALIL RAHAL

VICE-CHAIRWOMAN, MS. VICKI WOLBER

MS. HILARIE CHAMBERS

MR. ABDUL HAIDOUS

MR. ROYCE MANIKO

MR. BRET RASEGAN

MR. JOHN PAUL REA

Tiffany Martin-Patterson, SMART Board Secretary



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

BOARD OF DIRECTORS MEETING

THURSDAY, AUGUST 26, 2021

3:30 PM

A G E N D A

<u>ITEM:</u>	<u>ACTION:</u>	<u>PRESENTER:</u>
1. Call to Order A) Pledge of Allegiance		K. Rahal
2. Roll Call		T. Martin
3. Adoption of Agenda	Approval	K. Rahal
4. Certification of Public Notice	Information	T. Martin
5. Minutes: A) July 22 Board Meeting B) August 11 Special Board Meeting	Approval	K. Rahal
6. Public Participation	Discussion	K. Rahal
7. Chairman's Report A) Discussion: New General Manager	Information	K. Rahal
8. Deputy General Manager's Report	Information	R. Cramer
9. New Business		
A) Resolution: Authorization to Award a Contract for Wide Area Network (WAN)	Approval	R. Cramer
B) Resolution: Authorization to Award a Contract for Oakland Terminal Bus Charging Station Project	Approval	R. Cramer
C) Resolution: Authorization to Award a Contract for Hein Building Construction for Bus Simulator	Approval	R. Cramer
D) Resolution: Authorization for a Purchase Order Change Action (POCA) #1 for LET Site Improvement Project	Approval	R. Cramer
E) Resolution: Authorization for a Purchase Order Change Action (POCA) #1 for Automated Passenger Counter System	Approval	R. Cramer
F) Resolution: Provide Additional CARES Act Funding to SMART Subrecipients	Approval	R. Cramer

G) Resolution: Approval of CRRSAA Program of Projects	Approval	R. Cramer
H) Resolution: Authorization to Enter into an Agreement for Park and Ride Area at OCC-Orchard Ridge Campus (<i>sent under separate cover</i>)	Approval	R. Cramer
I) Resolution: Authorization to Enter into Participation Agreement for Connected Vehicle Signal with Macomb Co. Department of Roads (<i>sent under separate cover</i>)	Approval	R. Cramer
J) Resolution: Authorization to Enter into a Partnership Agreement for FTA AIM Research Grant with Highland Park (<i>sent under separate cover</i>)	Approval	R. Cramer
K) Resolution: Approval of Nominating Committee Appointments	Approval	A. Gordon
10. Board Member Business	Discussion	K. Rahal
11. Adjournment	Approval	K. Rahal



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PUBLIC NOTICE

SMART will hold the August 26, 2021 Board of Directors meeting at 3:30 p.m. in SMART's Board Room located on the sixth floor of the Buhl Building, 535 Griswold Street, Detroit, MI 48226.

Consistent with Federal TSA Mask Mandate, MiOSHA, and SMART policies; all physically present at the meeting must adhere to the following policies:

- Wear a mask at all times regardless of vaccination status
- Pass a temperature check and health screening questionnaire
- Adhere to capacity limits. The board room is limited to 15 total people at a time and members of the public may have to watch from an adjacent lobby via simulcast except to be brought in to speak during public comment. Virtual attendance is strongly encouraged, and full public participation is still available via Zoom.

The agenda can be found [on SMART's website: http://www.smartbus.org/About/Our-Organization/Board-of-Directors/Board-Meeting-Schedule](http://www.smartbus.org/About/Our-Organization/Board-of-Directors/Board-Meeting-Schedule)

Members of the public may attend in person, or virtually/phone.

To attend virtually; on a smartphone, tablet or computer; please enter this URL in a web browser:
<https://smartbus.zoom.us/j/97955560638>

Via phone only, please dial: (301) 715-8592
Webinar ID: 979 5556 0638 (no password required)

One-tap mobile:
+13017158592,,97955560638# or
+13126266799,,97955560638#

Members of the Public may also submit a written comment to be read at the Public Comment period by emailing SMARTBoard@smartbus.org by 1:45 p.m. on the day of the meeting.

Requests for reasonable accommodations at SMART require advance reservations. Individuals with disabilities requiring assistance should contact SMARTBoard@smartbus.org or 313-223-2110 as soon as possible. If you have difficulties joining the virtual session, contact SMARTBoard@smartbus.org or 248-419-7912 and we will assist you to the best of our abilities.

Public Comment will proceed as follows:

- All comments: 5 minute limit per member of the public. Kindly state your name and city of residence.
- Public comments will be received in the following order
 - Members of the public who attend in person
 - Members of the public on Zoom/phone
 - Written comments via email. The Board Secretary will read any submitted comments



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

BOARD OF DIRECTORS MEETING

PROPOSED MINUTES – JULY 22, 2021

A meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, July 22, 2021 at 2:01 PM. The meeting was held via a digital public video conference.

ATTENDANCE

SMART Board of Directors:	Chairperson	Mr. Khalil Rahal
	Vice-Chairperson	Ms. Vicki Wolber
		Ms. Hilarie Chambers
		Mr. Abdul Haidous
		Mr. Royce Maniko
		Mr. Bret Rasegan
		Mr. John Paul Rea
SMART Board Secretary:		Ms. Tiffany Martin-Patterson
SMART General Manager:		None
SMART Staff Present:		Ms. Truvae Adams
		Ms. Veronica Adams
		Mr. Brandon Adolph
		Ms. Melinda Arndt
		Ms. Beverly Anderson
		Mr. Fred Barbret
		Mr. Darren Beach
		Mr. Ronald Beier
		Ms. DeShalon Brownlee
		Mr. Ryan Byrne
		Ms. Sabrina Clay
		Mr. Robert Cramer
		Mr. Melvin Evans
		Ms. Beth Gibbons
		Mr. Avery Gordon
		Ms. Sarah Gryniewicz
		Mr. Dustin Hagfors
		Ms. Melissa Hightower
		Ms. Lynette Hurt
		Mr. Joe Kim

Ms. Amy May
Mr. Michael Patten
Ms. Nichole Peters
Mr. Konner Petz
Ms. Lacey Shepard
Ms. Leeya Sutter
Mr. Darrell Taylor
Mr. Andy Thorner
Ms. Madonna Van Fossen
Mr. Tony Vinson
Mr. Mark Watson
Ms. Brenda Ynclan

Public Registered:

Passenger
Passenger
Passenger
Passenger

Mr. Cunningham
Ms. Marie Donigan
Mr. Robert Pawlowski
Ms. Renee Valenti

1. Call to Order

A) Pledge of Allegiance

2. Roll Call

Present: Chairperson Mr. Khalil Rahal, Vice-Chairperson Ms. Vicki Wolber, Ms. Hilarie Chambers, Mr. Abdul Haidous, Mr. Royce Maniko, Mr. Bret Rasegan, and Mr. John Paul Rea

A quorum was present.

3. Public Notice and Rules of Order

The Secretary read the Public Notice and Rules of Order into the record.

4. Adoption of Agenda

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, to approve the amended Agenda for the July 22, 2021 Board meeting which includes removing Item F, adding a General Manager Selection Committee report, and adding the option of proceeding into Executive Session to discuss the selection process for a General Manager.

DISCUSSION

None

VOTE: THE MOTION CARRIED.

5. Minutes

A. Regular Board Meeting Minutes for June 24, 2021

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, to approve the Board meeting minutes for June 24, 2021.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

6. Public Participation

Chairperson Mr. Khalil Rahal declared the meeting open for Public Participation.

➤ **Mr. Cunningham** - Advocate

DISCUSSION:

Mr. Cunningham thanked SMART for the FAST Service and positive customer service. He requested Wi-Fi be added to all SMART's buses. He also voiced other comments. Chairperson Mr. Khalil Rahal requested a SMART Ombudsperson call Mr. Cunningham to address his other concerns.

➤ **Mr. Robert Pawlowski** - Passenger

DISCUSSION:

Mr. Pawlowski requested bus signs be added to the Oakwood and Michigan stops, the addition of a bus shelter in Dearborn, updating of Google Maps bus stops, and for SMART and DDOT passes to be sold at the Dearborn Transit Center.

➤ **Ms. Renee Valenti** – Passenger

DISCUSSION:

Ms. Valenti requested Wi-Fi be added to SMART's buses. She also voiced her concerns about SMART's drivers passing her at the bus stops as well as buses running late and/or not showing up.

7. Chairperson's Report

DISCUSSION:

None

8. Deputy General Manager's Report

Ms. Leeya Sutter, Director of Human Resources, reported that SMART's Legal Department has experienced a considerable amount of recent departures due to resignations and retirements. Chairperson Mr. Khalil Rahal has requested SMART staff conduct an analysis of the incidents leading up to the recent departures.

Mr. Robert Cramer, Deputy General Manager, reported on the following:

- General Updates
 - SMART Submitted Application to Join APTA
 - Staff Vaccination Rate: 44% confirmed
- Up Next:
 - Macomb pavement/SMART fuel systems completion
 - Macomb DR CV project
 - CRRSAA funding discussion
 - Park & Ride progress
 - Small bus scheduling/dispatch

DART Partnership with Wayne State

- After a few pilots, Wayne State will launch a program to pay fares of students, faculty, and staff this fall
- DART partners working with WSU to launch and promote
- Will use DART mobile pass platform to track

COVID Funding Considerations:

1. Increase Operational Abilities (Capital → Operating)
2. Competitive workforce/wages
3. Sustainable facility improvements
4. Vehicles and equipment
5. Innovate service/adapt and evolve
 - CRRSAA and ARPA Funding Status

Situational Training

- SMART Training Department partnering with AAATA and vendor to develop transit Video Response Training
- Creates a safe environment for drivers to practice deescalating situations and will be highlighted at APTA Technology Conference

Dream Cruise: August 21

- SMART Dream Cruise Shuttle Service returns
- Electric Bus from Proterra will be on display at Westborn Market in Berkley

Mr. Royce Maniko informed the Board that the APTA Membership is valuable to SMART. He asked if Proterra could provide a model bus for the Board members to see at a future Board meeting.

Mr. Bret Rasegan asked if SMART's staff is participating in RTA meetings. Mr. Cramer confirmed they are.

9. New Business**A. Resolution: Authorization to Award a Contract for Computer Network Hardware and Software**

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a three-year contract for Computer Network Hardware and Software upgrade project in amount of \$1,159,504.00 with Amerinet of Michigan.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

B. Resolution: Authorization to Award a Contract for Information Post Box Sign Holders

MOTION: Moved by Mr. John Paul Rea, seconded by Ms. Hilarie Chambers, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for a total amount of \$138,000.00 to Brasco International for Information Post Box Sign Holders.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

C. Resolution: Authorization to Award a Contract for Sign Poles and Anchor Sleeves

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the Suburban Mobility Authority for Regional Transportation Board of Directors hereby authorized to approve a one-year contract in the amount of \$76,300.00 with a one-

year renewal option in the amount of \$83,300.00 for a total of \$159, 600.00 to AVE Solutions for Sign Poles and Anchor Sleeves.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

D. Resolution: Authorization for Purchase Order Change Action (POCA #1) for Additional Microtransit Pilot Service

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a POCA #1 in the amount of \$1,104,807.00 for additional Microtransit Pilot Service to Via Transportation (North River Transportation LLC).

DISCUSSION:

Chairperson Mr. Khalil Rahal asked if SMART had ridership numbers across the zones. Mr. Robert Cramer informed the Board that he does not have the information per zone, but SMART has over 200 rides per day across all of the zones. Chairperson Rahal requested the current and future ridership numbers be sent to the Board over the next three to six months.

All Board members voted in the affirmative with the exception of Mr. John Paul Rea, who abstained from his vote due to his position on the Board with the Huron-Clinton Metroparks Authority.

VOTE: THE MOTION CARRIED.

E. Resolution: Approval of FY 2022 Unified Work Program

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Bret Rasegan, that the Suburban Mobility Authority for Regional Transportation FY 2022 Unified Work Program referred to herein is approved and the Deputy General Manager is authorized to execute a negotiated project agreement with SEMCOG for \$381,806.00 of FTA Section 8 technical studies funds, represent that \$70,694.00 is available for the local match of these funds, and to negotiate, a may be required, the scope, cost, emphasis, etc. of the content of this program.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

10. Executive Session

Review the Evaluation of the General Manager's Applications

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, to move into Executive Session to discuss contract negotiations and the General Manager's search evaluation.

DISCUSSION:

Confidential

VOTE: THE MOTION CARRIED.

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, to move out of Executive Session.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

11. GM Search Committee Report

DISCUSSION:

Chairperson Mr. Khalil Rahal stated the General Manager's Search Committee has met to discuss candidates and negotiations. The Board will have a decision real soon.

12. Board Member Business

DISCUSSION:

None

Adjournment

There being no further business to come before the Board, upon motion made by Mr. John Paul Rea, seconded by Mr. Royce Maniko, and unanimously carried, the meeting adjourned at 3:40 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson
Secretary to the Board of Directors

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

SPECIAL BOARD OF DIRECTORS MEETING

PROPOSED MINUTES – AUGUST 11, 2021

A special meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Wednesday, August 11, 2021 at 2:01 PM. The meeting was held in-person as well as via a digital public video conference.

ATTENDANCE

SMART Board of Directors:	Chairperson	Mr. Khalil Rahal
	Vice-Chairperson	Ms. Vicki Wolber
		Ms. Hilarie Chambers
		Mr. Abdul Haidous
		Mr. Royce Maniko
		Mr. Bret Rasegan
		Mr. John Paul Rea
SMART Board Secretary:		Ms. Tiffany Martin-Patterson
SMART General Manager:		None
SMART Staff Present:		Ms. Truvae Adams
		Mr. Brandon Adolph
		Mr. Fred Barbret
		Mr. Darren Beach
		Mr. Ryan Byrne
		Mr. Austin Colson
		Mr. Robert Cramer
		Mr. Wes Dulemba
		Mr. Melvin Evans
		Ms. Beth Gibbons
		Mr. Avery Gordon
		Ms. Sarah Gryniewicz
		Mr. Ian Holme
		Ms. Lynette Hurt
		Mr. Monuvell Kemp
		Mr. Joe Kim
		Mr. Mike Kloosterman
		Ms. Anika Parker
		Mr. Michael Patten

Mr. Konner Petz
Ms. Lacey Shepard
Ms. Shana Shore
Ms. Leeya Sutter
Mr. Darrell Taylor
Mr. Andy Thorner
Ms. Madonna Van Fossen
Mr. Tony Vinson
Ms. Patty Wailing
Mr. Mark Watson

Public Registered:

KL2 Connects

Mr. Christian Kent

1. Call to Order

A) Pledge of Allegiance

2. Roll Call

Present: Chairperson Mr. Khalil Rahal, Vice-Chairperson Ms. Vicki Wolber, Ms. Hilarie Chambers, Mr. Abdul Haidous, Mr. Royce Maniko, Mr. Bret Rasegan, and Mr. John Paul Rea

A quorum was present.

3. Public Notice and Rules of Order

The Secretary read the Public Notice and Rules of Order into the record.

4. Adoption of Agenda

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, to approve the amended Agenda for the August 11, 2021 Special Board meeting.

DISCUSSION

None

VOTE: THE MOTION CARRIED.

5. Public Participation

Chairperson Mr. Khalil Rahal declared the meeting open for Public Participation.

DISCUSSION:

None

6. General Manager Search Committee Report

DISCUSSION:

Ms. Leeya Sutter, Director of Human Resources, reported that the purpose of the meeting is for the Board of Directors to consider and approve the General Manager Search Committee's hiring recommendation for a General Manager.

7. New Business

A. Candidate Discussion

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Royce Maniko, that the Board of Directors, of the Suburban Mobility Authority hereby approve the hire and employment agreement of the selected candidate for the position of General Manager for SMART Transportation.

DISCUSSION:

Chairperson Khalil Rahal provided an overview of the selection process. He stated that KL2 Connects, LLC was hired to aid in the search for a General Manager for SMART. The position was posted for four months nationwide which resulted in 24 applications. The applications were reduced to seven finalists, with the advice of KL2 Connects, three of the candidates were interviewed.

Mr. John Paul Rea thanked SMART's staff and stated he was thrilled with the direction of the Board to hire the new General Manager.

Mr. Royce Maniko stated the process had been exhausting. However, he was pleased and impressed with the list of candidates that were provided by the consultant firm.

VOTE: THE MOTION CARRIED.

DISCUSSION:

Mr. Bret Rasegan asked if page six of the employment agreement that states the General Manager cannot take outside employment unless approve by the chairperson is consistent with what has been done in the past. Mr. Avery Gordon said yes, the previous General Manager, John Hertel sat on the Board of the Detroit Metro Convention & Visitors Bureau and Huron Clinton Metroparks which the Board was aware of. SMART requires all management employees to notify the Human Resource Director and the General Manager of any employment outside of SMART. Mr. Bret Rasegan wanted to know if there is a request from the new General Manager for outside employment could it be brought to the full Board and not just the Board Chairperson.

Ms. Hilarie Chambers thanked Mr. Robert Cramer for his service and leadership of SMART's team during the pandemic. She stated in hindsight the Board should have made him the Interim General Manager. She then made a Motion to provide a pay equity adjustment during his time as Deputy General Manager during the pandemic.

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the Board of Directors or General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to provide an equity adjustment to Mr. Robert Cramer, Deputy General Manager, for his time leading the authority during the pandemic.

DISCUSSION:

Mr. John Paul Rea asked that the Motion be amended to include the word "retroactive".

Chairman Khalil Rahal requested this be added to the Motion. "for the Board to rely on Leeya Sutter, Human Resource Director and the Human Resources Department to make a recommendation on what the equity adjustment should be." He requested Ms. Leeya Sutter bring the adjustment amount back to the Board to make sure it is fair.

AMENDED MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the Board of Directors or General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to provide a retroactive pay equity adjustment to Mr. Robert Cramer, Deputy General Manager, for his time leading the Authority during the pandemic with the recommendation of Leeya Sutter, Human Resource Director.

VOTE: THE MOTION CARRIED.

8. Board Member Business

DISCUSSION:

Mr. Royce Maniko informed the Board that Lake Erie Transit will be removing their Saturday service due to low ridership. He also thanked Mr. Robert Cramer and SMART staff for their help with Lake Erie Transit.

Ms. Hilarie Chambers and Mr. Royce Maniko informed the Board of being absent at the August 26, 2021 Board meeting. Board members asked if they could participate and vote in meetings via Zoom if they are on vacation. Mr. Avery Gordon, General Counsel, said no and informed the Board that SMART Board was meeting again in person as the City of Detroit no longer has an Emergency Declaration in place and the City is exempt from the Wayne County Declaration. As such, in the absence of a federal, state or local Declaration, meetings must be held in person.

Adjournment

There being no further business to come before the Board, upon motion made by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, and unanimously carried, the meeting adjourned at 2:23 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson
Secretary to the Board of Directors

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for Wide Area Network (WAN)

- Whereas, SMART issued an RFP for Wide Area Network (WAN) services. We are currently working on a project to convert our network from layer 2 to layer 3 which is expected to be completed 12-18 months. The new network will allow for the switching to SD-WAN technology, which will provide more network stability and
- Whereas, A Request for Proposal (RFP) was advertised and posted on MITN. Seven proposals were received. Two proposals were found to be non-responsive; and
- Whereas, An evaluation and selection committee was appointed by the Deputy Director and evaluated five proposals in accordance to the criteria stated in the RFP; and
- Whereas, The proposal submitted by Crown Castle was determined to be the most advantageous to SMART with price and other specified evaluation factors being considered. Price was determined fair and reasonable; and
- Whereas, The project is funded via operating funds; and
- Whereas, The Director of Finance is satisfied that Crown Castle has potential to perform under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that Crown Castle is in compliance with the equal opportunity/affirmative action policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a three-year contract for wide area network project in the amount of a \$282,192 and two one-year renewal options in the amount of \$103,320 each year, with a total cost of \$488,832 with Crown Castle.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on August 26, 2021.

Date
No. _____

Board Secretary

Summary - Score sheet Evaluation
RFP 21-3387
Wide Area Network

Consensus Scoring Method	Vendor's Network	Approach to project completeness of proposal	Experience and Technical Expertise of Staff assigned to SMART	Experience and recent clients for similar services	Price	Total
	20	30	10	10	30	100
VENDORS						
Crown Castle	20	30	10	10	30	100
123Net	20	25	10	10	28	93
Comcast	20	25	10	10	27	92
Windstream	12	14	10	10	23	69
CBTS	15	18	10	10	8	61

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for Oakland Terminal Bus Charging Project

- Whereas, SMART issued an RFP for the electrical work for the four new electric Bus charging stations. The vendor will be responsible for supplying the power to the new charging station, and connecting the electrical for the new charging station provided by Proterra; and
- Whereas, A Request for Proposal (RFP) was advertised and posted on MITN. Four proposals were received. Three proposals were found to be non-responsive; and
- Whereas, The proposal submitted by J. Ranck Electric was determined to be responsive and responsible. Price was determined to be fair and reasonable; and
- Whereas, The project is funded via: Project 40870; Federal Grant MI-2018-018; State Grant 2017-0130 P11; and
- Whereas, The Director of Finance is satisfied that J. Ranck Electric has potential to perform under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that J. Ranck Electric is in compliance with the equal opportunity/affirmative action policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for Oakland Terminal Bus Charging Station Project in the amount of \$217,506.25 to J. Ranck Electric.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on August 26, 2021.

Date
No. _____

Board Secretary

RFP #21-3409
Oakland Terminal Bus Charging Station Project
J. Ranck Electric

Description		Cost
Work Site		\$15,175.00
Electrical Installation and Modifications		\$139,375.00
Project Subtotal Cost		\$154,550.00
General Requirements - Provide percentages of the Project Subtotal Cost		
Mobilization and Demobilization	15.0%	\$23,182.50
Overhead	10.0%	\$15,455.00
Other Direct Costs	3.5%	\$5,409.25
General /Administrative Expenses	3.0%	\$4,636.50
Bonds and Insurance	1.0%	\$1,545.50
Profit	5.0%	\$7,727.50
Permits (allowance)		\$5,000.00
Base Bid		\$217,506.25

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for Hein Building Construction for Bus Simulator

- Whereas, SMART requires work to create a new interior space in the existing Hein Building Parts Storage Area. The new interior space will be constructed using prefabricated wall panels. This will be a temporary area to house a new driver simulation training area, including driving simulators, related equipment, and small training classes; and
- Whereas, A Request for Proposal (RFP) was advertised and posted on MITN. Three proposals were received; and
- Whereas, An evaluation and selection committee was appointed by the Deputy General Manager and evaluated the three proposals in accordance to the criteria stated in the RFP; and
- Whereas, The proposal submitted by The LaSalle Group, Inc. was determined to be responsive and responsible. Price was determined to be fair and reasonable; and
- Whereas, The Director of Finance is satisfied that The LaSalle Group, Inc. has potential to perform under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that The LaSalle Group, Inc. is in compliance with the equal opportunity/affirmative action policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract to The LaSalle Group, Inc. in the amount of \$396,498.00 for Hein Building Construction for Bus Simulator.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on August 26, 2021.

Date
No. _____

Board Secretary

Summary - Score sheet Evaluation
RFP 21-3410
Hein Building Construction for Bus Simulator

Consensus Scoring Method	Quality and Completeness of Proposal	Experience and Technical Expertise of Staff assigned to SMART	Experience and recent clients for similar services	Price	Total
	10	40	15	35	100

VENDORS

LaSalle Construction Services	10	40	15	35	100
Barnett Construction Services	5	40	15	33	93
Brenca Contractors, Inc.	2	20	2	29	53

DATE: August 26, 2021 DISPOSITION SOUGHT: Board Approval
TO: SMART Board of Directors SUBMITTED BY: Deputy GM
FROM: Purchasing Department APPROVED BY: Certification Committee

SUBJECT: Authorization for a Purchase Order Change Action (POCA)# 1 for LET Site Improvement Project

RECOMMENDATION

That the Board adopt the attached resolution authorizing a purchase order change action:

- for LET Site Improvement Project Changes
- to FH Martin Construction
- at a total cost of \$80,922.51

DISCUSSION

As a condition for Site Plan Approval for this project, the City of Monroe required the size of the existing detention pond be increased. The basis for this requirement was the increase in paved surface area. The increase in paved surface area results in a reduction in the available previous area on the site into which stormwater could potentially infiltrate. The increased detention pond size is intended to offset the reduction in available stormwater infiltration. Additional time is included for construction oversight services required for this additional work, including additional construction observation, testing, and layout.

FUNDING & COSTS:

The project is funded via: MI-2018-018 Project 40940 State Grant 2017-0130 P11 (80,922.51)

The contract costs are summarized as follows:

	Cost
One Time Award	\$810,116.26
POCA # 1	\$80,922.51
Total Max	\$891,038.77

ATTACHMENTS:

- Resolution

/RRR

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Approve a Purchase Order Change Action (POCA) #1 –
LET Site Improvement Project

- Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) has a contract for LET Site Improvement; and
- Whereas, The expenditure increased due to the City of Monroe requiring the size of the existing detention pond be increased. The basis for this requirement was the increase in paved surface area.; and
- Whereas, A POCA # 1 submitted in the amount of \$80,922.51 exceeds the allowable change order threshold, as stipulated in SMART Board Policy No. 1; and
- Whereas, Funding for this POCA in the amount of \$80,922.51 will be funded via: MI-2018-018 Project 40940 State Grant 2017-0130 P11 (80,922.51); and
- Whereas, The Director of Finance is satisfied that FH Martin Construction has performed under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that FH Martin Construction is in compliance with the equal opportunity/affirmative action policies of the Federal and State government and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a POCA #1 in the amount of \$80,922.51 to FH Martin Construction.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on August 26, 2021.

Date

Board Secretary

No. _____



agenda item 9E

DATE: August 26, 2021 DISPOSITION SOUGHT: Board Approval
TO: SMART Board of Directors SUBMITTED BY: Deputy GM
FROM: Purchasing Department APPROVED BY: Certification Committee

SUBJECT: Authorization for a Purchase Order Change Action (POCA # 1) for Automated Passenger Counter System

RECOMMENDATION

That the Board adopt the attached resolution authorizing a purchase order change action:

- for Additional Model 31 CPUs, Cables, and Bike Rack Sensors
- to Urban Transit Associates
- at a total cost of \$64,666.00

DISCUSSION

This increase is to retrofit the new 23 Articulated 60' New Flyer buses. The additional cost will cover additional components such as Model 31 APC CPUs, antennas, cables and the multi-slot bike rack sensors.

FUNDING & COSTS:

The project is funded via: MI-2018-018 Project 40840 State Grant 2017-0130 P11 (64,666.00)

The contract costs are summarized as follows:

	Cost
One Time Award	\$1,252,530
POCA # 1	\$64,666.00
Total Max	\$1,317,396

ATTACHMENTS:

- Resolution

/RRR

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Approve a Purchase Order Change Action (POCA) #1 –
Automatic Passenger Counting System

- Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) has a contract for Automatic Passenger Counting System; and
- Whereas, The expenditure increased due to the need retrofit the new 23 Articulated 60' New Flyer buses. The additional cost will cover additional components such as Model 31 APC CPUs, antennas, cables and the multi-slot bike rack sensors; and
- Whereas, A POCA # 1 submitted in the amount of \$64,666.00 exceeds the allowable change order threshold, as stipulated in SMART Board Policy No. 1; and
- Whereas, Funding for this POCA in the amount of \$64,666.00 will be funded via: MI-2018-018 Project 40840 State Grant 2017-0130 P11 (64,666.00); and
- Whereas, The Director of Finance is satisfied that Urban Transit Associates Inc. has performed under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that Urban Transit Associates Inc. is in compliance with the equal opportunity/affirmative action policies of the Federal and State government and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a POCA #1 in the amount of \$64,666.00 to Urban Transit Associates Inc.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on August 26, 2021.

Date

Board Secretary

No. _____

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Approval of the Authority's Second Revision of FY2020 CARES Act Program Funds
Supporting Community and Agency Based Transit Programs

- Whereas, the SMART Board of Directors is responsible for the design, implementation, and oversight of public transportation in suburban Macomb, Oakland, and Wayne counties; and
- Whereas, Pursuant to Federal Transit Administration (FTA) guidelines, the Authority submitted and has made known, by formal resolution, a Program of Projects to the FTA under provisions of 49 U.S.C. 5307 as amended; and
- Whereas, The Program of Projects for FY 2020 CARES Act funding includes a list of approved projects to be funded by Federal capital, and operating financial assistance; and
- Whereas, The RTA provided approval for SMART to make direct application to the FTA based on approved funding levels; and
- Whereas, SMART has gathered information identifying SMART's transit partners' COVID-19 expenses in excess of the allocations listed at the May 28, 2020 SMART Board of Directors meeting; and
- Whereas, SMART made a first revision to the program on March 25, 2021 and SMART wishes again to amend the amounts to be made available to its transit partners in order to enable the continued operation of safe and reliable transit services during the COVID-19 Pandemic; now, therefore be it
- Resolved, That the Board of Directors of SMART authorizes SMART to adopt revised funding amounts to be made available to its transit partners and for this information to be submitted as a revision to the Program of Projects for CARES Act funding to the FTA in compliance with the requirements of 49 U.S.C. Section 5307, as amended.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on August 26, 2021.

Date

Board Secretary

No. _____

CARES Act Program Amendments: Community Partners

August 26, 2021: Proposed

CARES Recipient	CARES Project #	Add'l Amount Requested	Purpose
Wayne			
Brownstown Township	41690	\$1,700	PPE & other supplies & services
Nankin Transit	41820	\$232,934	Operations, PPE & other supplies & Services
Pointe Area Assisted Transportation Service	41840	\$60,000	Operating Expense
PEAC	41850	\$62,500	Operations, PPE & other supplies & Services
Plymouth Township	41880	\$15,500	PPE & other supplies & services
Taylor	41960	\$8,000	PPE & other supplies & services

March 25, 2021: Approved

CARES Recipient	CARES Project #	Add'l Amount Requested	Purpose
Macomb			
Macomb Community Action	41240	\$150,000	Operations & Administration
Mount Clemens	41250	\$138,000	Operations, PPE & other supplies & Services
RLEMS	41270	\$55,000	Operations Staff]
Oakland			
Independence Township	41450	\$11,000	PPE and Transportation Software
Madison Heights	41510	\$23,040	Operating Expenses
Oak Park	41570	\$75,000	Program supplies
Royal Oak Township	41600	\$57,341	Operating Expenses
Western Oakland Trans Authority (WOTA)	41660	\$235,791	Operating Expenses

FY2020 5307 CARES Act

Program of Projects

As of August 26, 2021

Additional details of the projects can be found on file with SMART by request.

Project Description	FY Funding	Recipient	Recipient Status	Adoption Date	Category	FTA Amount	STATE Amount	Local Recipient	Total Project Cost
Operating									
	2020	SMART^	Public		A	30,121,709			30,121,709
	2020	LETC^M	Public		A	3,179,661			3,179,661
Total Operating						\$33,301,370	\$0	\$0	\$33,301,370
Capital#									
	2020	SMART	Public		A	24,738,365			24,738,365
Total Capital						\$24,738,365	\$0	\$0	\$24,738,365
Community Support##									
Macomb County Assistance	2020	CCSEM	Non-Profit		A	3,800			3,800
	2020	CLINTON TWP	Public		A	75,150			75,150
	2020	FRASER	Public		A	11,250			11,250
	2020	HARRISON	Public		A	19,080			19,080
	2020	IVC	Non-Profit		A	52,500			52,500
	2020	MCA	Public		A	152,600			152,600
	2020	MT. CLEMENS	Public		A	164,174			164,174
	2020	RARE	Public		A	61,920			61,920
	2020	RLEMS	Public		A	291,507			291,507
	2020	SHELBY	Public		A	60,990			60,990
	2020	ST. CLAIR SHORES	Public		A	46,350			46,350
	2020	STAR Transportation	Non-Profit		A	28,250			28,250
	2020	STERLING HEIGHTS	Public		A	100,710			100,710
	2020	WARREN	Public		A	110,490			110,490
Oakland County Assistance	2020	AUBURN HILLS	Public		A	16,620			16,620
	2020	BERKLEY	Public		A	11,610			11,610
	2020	BLOOMFIELD TWP.	Public		A	72,390			72,390
	2020	BRANDON	Public		A	16,020			16,020
	2020	CLAWSON	Public		A	9,180			9,180
	2020	COMMERCE TWP	Public		A	27,840			27,840
	2020	FARMINGTON HILLS	Public		A	87,445			87,445
	2020	FERNDALE	Public		A	15,450			15,450
	2020	FRTA	Non-Profit		A	18,175			18,175
	2020	HAZEL PARK	Public		A	12,750			12,750
	2020	HOLLY VILLAGE OF	Public		A	13,710			13,710
	2020	HUNTINGTON WOODS	Public		A	4,830			4,830
	2020	INDEPENDENCE TWP.	Public		A	49,460			49,460
	2020	JFS	Non-Profit		A	143,202			143,202
	2020	JVS	Non-Profit		A	2,200			2,200
	2020	KEEGO HARBOR	Public		A	2,310			2,310
	2020	LATHRUP VILLAGE	Public		A	3,150			3,150
	2020	LYON TWP	Public		A	11,280			11,280
	2020	MADISON HEIGHTS	Public		A	46,040			46,040
	2020	MILFORD TWP	Public		A	7,410			7,410
	2020	MILFORD VILLAGE	Public		A	4,800			4,800
	2020	NEXT	Non-Profit		A	26,910			26,910
	2020	NOTA	Public		A	109,386			109,386
	2020	NOVI	Public		A	42,990			42,990
	2020	OAK PARK	Public		A	97,770			97,770
	2020	OPC	Non-Profit		A	78,000			78,000
	2020	ROYAL OAK CITY OF	Public		A	46,380			46,380
	2020	ROYAL OAK TWP	Public		A	59,231			59,231
	2020	SOUTH LYON	Public		A	8,790			8,790
	2020	SOUTHFIELD	Public		A	55,710			55,710
	2020	TROY	Public		A	62,880			62,880
	2020	WEST BLOOMFIELD	Public		A	50,220			50,220
	2020	WHITE LAKE	Public		A	3,360			3,360

Project Description	FY Funding	Recipient	Recipient Status	Adoption Date	Category	FTA Amount	STATE Amount	Local Recipient	Total Project Cost
Wayne County Assistance	2020	WIXOM	Public		A	10,470			10,470
	2020	WOTA	Public		A	364,121			364,121
	2020	ALLEN PARK	Public		A	21,900			21,900
	2020	BELLEVILLE	Public		A	3,090			3,090
	2020	BROWNSTOWN TWP	Public		A	25,490			25,490
	2020	DCC	Non-Profit		A	7,500			7,500
	2020	DEARBORN	Public		A	76,200			76,200
	2020	DEARBORN HEIGHTS	Public		A	44,850			44,850
	2020	ECORSE	Public		A	7,380			7,380
	2020	FLAT ROCK	Public		A	7,680			7,680
	2020	GIBRALTAR	Public		A	3,600			3,600
	2020	GOLDEN SERVICES	Non-Profit		A	32,500			32,500
	2020	GROSSE ILE TWP	Public		A	8,040			8,040
	2020	HURON TWP	Public		A	12,330			12,330
	2020	LINCOLN PARK	Public		A	29,610			29,610
	2020	LIVONIA	Public		A	75,270			75,270
	2020	MELVINDALE	Public		A	8,310			8,310
	2020	NANKIN	Non-Profit		A	423,134			423,134
	2020	NORTHVILLE TWP	Public		A	26,790			26,790
	2020	PAATS	Non-Profit		A	106,440			106,440
	2020	PEAC	Non-Profit		A	125,000			125,000
	2020	PCS	Non-Profit		A	9,150			9,150
	2020	PLYMOUTH	Public		A	7,080			7,080
	2020	PLYMOUTH TWP	Public		A	36,860			36,860
	2020	REDFORD TWP	Public		A	37,560			37,560
	2020	RIVER ROUGE	Public		A	6,150			6,150
2020	RIVERVIEW	Public		A	9,690			9,690	
2020	ROCKWOOD	Public		A	2,550			2,550	
2020	ROMULUS	Public		A	18,630			18,630	
2020	SOUTHGATE	Public		A	23,340			23,340	
2020	SUMPTER	Public		A	7,410			7,410	
2020	TAYLOR	Public		A	57,020			57,020	
2020	TRENTON	Public		A	14,640			14,640	
2020	VAN BUREN	Public		A	22,380			22,380	
2020	WOODHAVEN	Public		A	9,990			9,990	
2020	WYANDOTTE	Public		A	20,100			20,100	
TotalCommunity Support						\$4,098,525	\$0	\$0	\$4,098,525
GRAND TOTAL						\$62,138,260	\$0	\$0	\$62,138,260
Notes:	*All CARES Act projects included in this document were programmed based on actual accrual of costs and estimated future expenses to prepare, prevent and respond to the COVID-19 Crisis.								
	**The RTA has allocated a total of \$58,578,005(FTA) in CARES Act funds to SMART.								
	^SMART's operating costs include actual and estimated costs for FY2020 and FY2021. Also included are additional Micro-Transit Zones beyond those identified in COA process and funding to support SMART operated community transportation service in Pontiac and Hamtramck								
	^^LETC funding amount includes \$1,050,768 from Toledo Urbanized Area apportionment and \$2,128,893 from Michigan Governor's Appropriation								
	#Capital costs include several fixed route bus retrofit items, bus stop communication upgrades, and vehicle purchase costs.								
	##An additional 75% of the annual amount of Municipal Credits and/or 25% of 5310 operating assistance, or an amount based on reported needs, is available to each agency on a reimbursement basis, for transportation costs related to the COVID-19 Crisis								
	Bold, Italic Blue FTA Amounts are increased awards from March 2021 Board Approval								
	Bold, Italic Green FTA Amounts are increased awards from August 2021 Board Approval								
Subrecipient Codes:									
	CCSEM	Catholic Charities of Southeast Michigan							
	DCC	Downriver Community Conference							
	FRTA	Freedom Road Transportation Authority							
	IVC	Interfaith Volunteer Caregivers							
	JFS	Jewish Family Service of Metropolitan Detroit							
	LETC	Lake Erie Transit Commission							
	MCA	Macomb Community Action							
	NEXT	Birmingham Next							
	NOTA	North Oakland Transportation Authority							
	OPC	Older Persons' Commission							
	PAATS	Pointe Area Assited Transportation Services							
	PEAC	Program to Educate All Cyclists							
	PCS	Peoples Community Services							
	RARE	Recreational Authority of Roseville and Eastpointe							
	RLEMS	Richmond Lenox EMS Ambulatory Authority Community Transit							
	STAR	Senior Transportation Through Advance Registration							

Project Description	FY Funding	Recipient	Recipient Status	Adoption Date	Category	FTA Amount	STATE Amount	Local Recipient	Total Project Cost
	WOTA	Western Oakland Transportation Authority							

DATE: August 26, 2021 DISPOSITION SOUGHT: Board Approval
TO: SMART Board of Directors SUBMITTED BY: Director of Finance
FROM: Director of Finance APPROVED BY: Deputy GM

SUBJECT: CRRSAA Act Program of Projects

RECOMMENDATION:

That the Board approve the proposed Program of Projects for federal Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funding.

DISCUSSION:

CRRSAA funding is available through the Federal Transit Administration (FTA). SMART has been operating in the COVID-19 environment for approximately the last 17 months, and has utilized CARES Act federal relief funding to cover the budget shortfalls from additional COVID-19 expenses and reduced fare revenue. SMART had originally budgeted \$10.8M of federal relief revenue for FY 2021/22. However, in the months since adopting the budget, the uncertainties caused by the COVID-19 pandemic have continued to grow rather than dissipate.

Staff recommend using this next round of federal funding, CRRSAA, to cover operating expenses, giving SMART the flexibility to alleviate issues arising as a result of COVID-19. Programs using the operating funding include an extension of Pandemic Hazard Pay, replacing decreased fare revenue, continuing additional bus cleanings, and providing equipment necessary for employees to work from home.

Allocating CRRSAA funding for operating expenses ensures SMART can cover any budget shortfall created by lost fare revenue for FY 2021/22 and FY2022/23. Given the increases in daily COVID-19 infection rates observed recently, it appears likely that the financial impacts of the pandemic will continue. Obligating the CRRSAA funding for SMART operating expense ensures our ability to operate service. Further federal funds in the American Rescue Plan (ARP) will be handled at a later date.

ATTACHMENT

1. Resolution
2. CRRSAA Program of Projects

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Approval of CRRSAA Program of Projects

- Whereas, Pursuant to Federal Transit Administration (FTA) guidelines, it is necessary for the Authority to make known, by formal resolution, its intent to submit a Program of Projects to the FTA under provisions of 49 U.S.C. 5307 as amended; and
- Whereas, The Program of Projects for FY 2022 Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funding includes operating financial assistance; and
- Whereas, The Regional Transit Authority (RTA) approved the funding levels proposed for this Program of Projects by RTA Board Resolution on February 24, 2021; and.
- Whereas, In its Master Agreement with Public Transportation Providers of July 9, 2013, the RTA provided approval for SMART to make direct application to the FTA based on approved funding levels; now, therefore be it
- Resolved: That the Suburban Mobility Authority for Regional Transportation is hereby authorized to submit the Program of Projects for CRRSA Act funding to FTA in compliance with the requirements of 49 U.S.C. Section 5307, as amended.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on August 26, 2021.

Date

Board Secretary

No.

FY2021 5307 CRRSA Act

Program of Projects

As of August 26, 2021

Additional details of the projects can be found on file with SMART by request.

Project Description	FY Funding	Recipient	Recipient Status	Adoption Date		Category	FTA Amount	STATE Amount	Local Recipient	Total Project Cost
Operating										
	2022	SMART^	Public			A	18,639,812			18,639,812
Total Operating							\$18,639,812	\$0	\$0	\$18,639,812
GRAND TOTAL							\$18,639,812	\$0	\$0	\$18,639,812

DATE: August 26, 2021 DISPOSITION SOUGHT: Approval
TO: SMART Board SUBMITTED BY: General Counsel
FROM: General Counsel APPROVED BY: Deputy General Manager

SUBJECT: Approval of Nominating Committee Appointments

SUMMARY:

This item seeks Board approval of the Chairman’s appointments to a nominating committee, which will recommend candidates to the full Board to serve as Chairman and Vice-Chairman during the 2021 – 2022 term.

DISCUSSION:

In accordance with Board By-Laws, Article III Sections 3 and 4, approval of the full SMART Board of a nominating committee as appointed by the Board Chairman is to be obtained. The Chair will name three Board members to the nominating committee, and Board approval by resolution is required. This committee, consisting of three members who are not currently Board officers (being Board members Rahal and Wolber, Chairman and Vice-Chairman respectively), will be providing nominees for consideration at the Board’s September meeting, with voting on the replacement of its current officers at the October meeting.

Once the appointments are made and approved, a resolution in the form of the attached will be prepared and kept on file by the Secretary to the Board.

ATTACHMENT

1. Resolution

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Approval of Nominating Committee Appointments

Whereas, Article III sections 3 and 4 of the SMART Board of Director's By-Laws require the Board of Directors approve the appointment by the Board chair of a Nominating Committee by resolution; and

Whereas, The Board's Chairman has appointed a committee of three members who are not Board Officers and is comprised of;

_____;

NOW THEREFORE BE IT,

RESOLVED, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART), hereby approves the appointments to the nominating committee.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies that the foregoing is a true and correct copy of the resolution adopted at a legally convened meeting of the Board of Suburban Mobility Authority for Regional Transportation on August 26, 2021.

Date

Board Secretary

No.